16 September 1964

MEMORANDUM FOR: Deputy Director for Support

SUBJECT

: Film of the Supervisory Asorientation

- This memorandum submits a recommendation for your approval; this recommendation is centeined in paragraph 7.
- 2. At the first Reorientation in Supervisory Responsibilities on 10 April 1964 a film was made of the whole program except the presentation on security. (This talk was not filmed because it was given largely while the auditorium was darkened.) The film was made by the instructional Services Branch of OTR and was processed by the Printing Services Division of the Office of Logistics.
- 3. Editing has been completed on the portion of the film covering Mr. McCone's talk and the talk by the Deputy Director for Support. This section runs a little over one hour; two good prints are available.
- 4. The portions not yet edited include the talks by the Chief/ Medical Staff (about 50 minutes), by the Director of Finance (40 minutes), by the Director of Personnel (50 minutes), by the panel Z o discussion (75 minutes).
- 5. Editing of this remaining footage would require at least three months of full-time work by the OTR film editor. necessity to synchronize the video and sound tracks by liprending 2 makes this length of time necessary. The difficulty of editing the panel-discussion part of the film would be even greater, because there were several speakers and the sound pickup was not always good. Additionally, to produce a complete film of the talk by the Chief/Medical Staff would entail separate photography of the slides he used. (A rough estimate of the cost of having this editing job. done outside the Agency is \$3000.)

UNCLASSIFIED

GROUP 1 declassification

6. We have a complete tape recording of the entire first program and typed transcriptions of Mr. McCone's talk, the talk by the Deputy Director for Support, and of the panel discussion. Tapes of the presentations to the DBI and the DDP are also available.

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7. It is recommended that, unless a definite plan exists for the use of this film, processing be carried no further.

> MATTHEW MAIRD Director of Training

The recommendation contained in paragraph 7 is approved: L. K. WHITE Deputy Birector for Support

Distribution:

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OTR: IPF/IS: _____:ih (14 September 1964)

* Toscussed with Col. Whate. He approves VRT 21 800 64